MAINE HEALTH ALERT NETWORK



Maine Department of Health and Human Services
Maine Center for Disease Control and Prevention (Maine CDC)
(Formerly Bureau of Health)
11 State House Station
Augusta, Maine 04333-0011
Phone 1-800-821-5821 / Fax 207-287-7443

**ADVISORY - Important Information **

2009PHADV056

TO: School-Based Health Centers, School Nurses, PH-Required

FROM: Dora Anne Mills, M.D., M.P.H., Public Health Director

SUBJECT: Maine School-Located Influenza Vaccine Funding for K-12 Schools

DATE: October 25, 2009

TIME: 7:30 pm

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PRIORITY: High

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MAINE SCHOOL-LOCATED INFLUENZAVACCINE FUNDING FOR K-12 SCHOOLS Fall 2009

SCHOOL AGREEMENT FORM

In collaboration with the Maine Center for Disease Control and Prevention (Maine CDC) in the Maine Department of Health and Human Services we enter into this agreement to offer seasonal influenza and H1N1 influenza vaccines in K-12 schools.

This partnership sets the foundation not only to protect the health of school children and the school community, but also to protect the health of the entire community, including siblings, parents, and the elderly. Since children are major transmitters of influenza, vaccinating them provides protection throughout the community. Additionally, offering vaccines in schools will help reduce the impact of large scale vaccination clinics on the health care system, which may be overstretched by a surge in H1N1 and/or seasonal influenza during the time in which many people will need and be seeking vaccination.

Eligible Schools: K-12 school districts, or a public or private school not part of a school district that serves some portion of K-12 students, are eligible for funding.

<u>Purpose of Funds:</u> To help offset some costs of building the infrastructure and systems needed to offer influenza vaccine to students.

Funding Formula:

District / School Student	Funding				
Enrollment (2009/2010)					
50 - 99	\$ 1,000				
100 - 249	\$ 2,000				
250 - 499	\$ 3,500				
500 – 799	\$ 5,000				
800 – 1,499	\$ 6,500				
1,500 – 1,799	\$ 8,000				
1,800 – 2,999	\$ 9,500				
3,000 – 4,000	\$10,500				
> 4,000	\$12,000				

To be eligible for funding all schools accepting these funds must:

- Submit Vaccine Form 1 by November 13, 2009, and identify a School Vaccine Coordinator to be a Maine CDC point of contact;
- Offer a minimum of novel H1N1 influenza vaccine to all students and appropriate staff, including a 2nd dose about one month after the first dose for those students under age10;
- Complete clinics by February 1, 2010 and submit Form 2 by February 5, 2010.
- Dispose of hazardous waste in compliance with state and federal laws;
- Report to Maine CDC the number of vaccines administered for seasonal flu vaccine; and the number of vaccines administered and age bins for H1N1 flu vaccine – using the accompanying reporting forms; and
- Post the school clinic dates on www.maineflu.gov flu clinic locator for clinics that have not occurred yet. Go to: http://www.maine.gov/dhhs/boh/maineflu/fluclinics/index.shtml. Click on "add my clinic". The password is "addmyclinic". Email flu.questions@maine.gov if you have any questions about this. School Clinics are clearly labeled as not for the public.

Recommendations for Best Practices:

- Maine CDC strongly encourages <u>seasonal</u> influenza vaccine be offered in school clinics either at the same time or a different date when vaccine is available. Seasonal influenza vaccine is available for free from Maine CDC (207-287-3746).
- It is recommended that vaccine be offered to students in clinics conducted during **school hours** when all students are normally present. Data indicate much higher uptake when vaccine is administered during school hours, especially for vulnerable populations, who may have limited access otherwise.

Information on vaccine ordering, clinics, and other support for offering vaccine can be found at Maine CDC: www.maineflu.gov or flu.questions@maine.gov or 1-888-257-0990 (Mon-Fri 9am-5pm). We also suggest you contact the Maine CDC District Vaccine Coordinator in your area.

TO APPLY FOR FUNDING:

Please complete and submit <u>Form 1</u> as soon as possible, at the latest by <u>November 13, 2009</u>. After vaccine clinics are finished, then complete and submit Form 2. Submit both forms to:

Maine Center for Disease Control and Prevention (Maine CDC), Division of Public Health Systems 11 State House Station/286 Water Street, Key Plaza 6th Floor

Augusta, ME 04333-0011 Attn: Janet Austin

Fax: 207-287-4612 or email: <u>Janet.austin@maine.gov</u> This form may be sent by email, fax or U.S. Mail

VACCINE - FORM 1

School District or Individual School Name:
Name of School Superintendent/Headmaster or equivalent:
School District/School Address:
Phone:
Email:
School Vaccine Coordinator Name:
Phone Number
Email address:
Total number of students enrolled (2009/2010):
Signature of Superintendent/Headmaster or equivalent:

VACCINE - FORM 2

TO RECEIVE FUNDING:

After clinics are conducted, complete Form 2 and return it by February 5, 2010 to:

Maine Center for Disease Control and Prevention (Maine CDC)
Division of Public Health Systems
11 State House Station
286 Water Street, Key Plaza 6th Floor
Augusta, ME 04333-0011

Attn: Janet Austin Fax: 207-287-4612 Janet.austin@maine.gov

This form may be sent by email, fax or U.S. Mail

CHECK ALL AREAS FUNDS WERE USED FOR:

School Vaccine Coordinator

- To serve as a point of contact for Maine CDC, DOE, and health care providers on the H1N1 and seasonal vaccine efforts
- To process paperwork such as consent forms and reporting to the state

Office supplies such as photocopying, mailing, etc.

Thermometers, hand sanitizer, posters, and other supplies

Vaccine Administrators

- Schools may subcontract with a local health care provider or local health department to provide vaccine clinic support.
- While it may not be possible at the beginning of the H1N1 vaccine campaign to offer vaccine to adult staff and family members, as supplies increase, this is expected to change and be encouraged. Contact Maine CDC for current status of vaccine supply.
- For seasonal flu vaccine, we ask that staff be vaccinated using vaccine obtained through other channels than Maine CDC's seasonal flu vaccines for children
- The school or health care provider can bill third party payers, but cannot charge cash to anyone receiving seasonal flu vaccine obtained from Maine CDC <u>or</u> anyone receiving H1N1 flu vaccine if the school is receiving these funds. Reimbursements are \$5 for MaineCare and \$14.37 for Medicare per vaccine administered. There can be no double-billing. Most insurers are allowing roster billing. FMI:

http://www.maine.gov/pfr/insurance/H1N1.htm

http://www.maine.gov/dhhs/oms/providerfiles/billing_instructions.html

http://www.cdc.gov/h1n1flu/vaccination/statelocal/vaccing billing qa.htm

Signature of Superintendent/Headmaster or equivalent:

VACCINE FORM 2 (continued)

REQUIRED - COMPLETE THE FOLLOWING VACCINE CLINIC REPORTING FORM:

REQUIRED - COMPLETE THE POLLOWING VACCINE CLINIC REPORTING FORM
Total Number of Students Enrolled in School District or School:
Total Number of Students Who Received Seasonal Flu Vaccine from School:
Total Number of Students Who Received H1N1 Flu Vaccine from School:

Seasonal Influenza Vaccine

Vaccine Clinic Site (List all in District)	Vaccine Clinic Date(s)	Vaccine Doses Administered by Age Group						
		Ages 6 - 23 Months	Ages 24 - 59 Months	Ages 5 - 18 years	Ages 19 - 24 years	Ages 25 - 49 years	Ages 50 - 64 Years	Ages 65 years and above

Novel H1N1 Influenza Vaccine

Vaccine Clinic Site (List all in District)	Vaccine Clinic Date(s)	Vaccine Doses Administered by Age Group						
	ı	Ages 6 - 23 Months	Ages 24 - 59 Months	Ages 5 - 18 years	Ages 19 - 24 years	Ages 25 - 49 years	Ages 50 - 64 Years	Ages 65 years and above

MAINE SCHOOL-LOCATED NOVEL H1N1 INFLUENZA VACCINE FUNDING COLLEGE/UNIVERSITY AGREEMENT FORM Fall 2009

In collaboration with the Maine Center for Disease Control and Prevention (Maine CDC) in the Department of Health and Human Services, we enter into this agreement to help offer H1N1 influenza vaccines in Maine's Colleges and Universities.

This partnership sets the foundation not only to protect the health of students and the school community, but also to protect the health of the entire community. Additionally, using colleges and universities to offer vaccines to students will help reduce the impact of large scale vaccinations on the health care system, which may be over stretched by a surge in H1N1 and/or seasonal influenza during the time in which many people will need and be seeking vaccination.

<u>Eligible Schools:</u> Public or private colleges and universities in Maine with enrollment of 300 students or greater are eligible for funding.

<u>Purpose of Funds:</u> To help offset some costs of building the infrastructure and systems needed to offer novel H1N1 influenza vaccine to students and appropriate staff.

Funding:

Colleges / Universities					
Student Enrollment 2009/2010	Funding				
≤ 300	\$ 500				
300 – 499	\$ 700				
500 – 999	\$1,000				
1,000 – 2,499	\$1,500				
2,500 – 4,999	\$2,000				
5,000 - 7,499	\$3,000				
≥ 7,500	\$4,000				

To be Eligible for Funding:

All Colleges/Universities accepting these funds must:

- Identify a School Vaccine Coordinator to serve as a point of contact to Maine CDC;
- Submit Vaccine Form 1 by November 13, 2009;
- Offer novel H1N1 influenza vaccine to all students by March 1, 2010 and submit Form 2 by March 5, 2010;
- Report the number of vaccines administered and age bins for novel H1N1 influenza vaccine using the accompanying form;
- Dispose of hazardous waste in compliance with state and federal laws; and
- Post the school clinic dates on the flu clinic locator for clinics that have not occurred yet. Go to: http://www.maine.gov/dhhs/boh/maineflu/fluclinics/index.shtml. Click on "add my clinic". The password is "addmyclinic". Email flu.questions@maine.gov if you have any questions about this. Clinics will be clearly highlighted for Schools Only.

Options:

• The school or health care provider can bill third party payers, but cannot charge cash to anyone if the school is receiving these funds from Maine CDC. Reimbursements are \$5 for MaineCare and \$14.37 for Medicare per vaccine administered. There can be no double-billing. Most insurers allow roster billing. FMI: http://www.maine.gov/pfr/insurance/H1N1.htm

http://www.maine.gov/dhhs/oms/providerfiles/billing_instructions.html http://www.cdc.gov/h1n1flu/vaccination/statelocal/vaccing_billing_qa.htm

• While it may not be possible at the beginning of the H1N1 vaccine campaign to offer vaccine to staff and family members, as supplies increase this practice is expected to be encouraged.

Information on vaccine supply, ordering, clinics, and other support for offering vaccine can be found at Maine CDC: www.maineflu.gov or flu.questions@maine.gov or 1-888-257-0990 (Mon-Fri 9am-5pm). We also suggest you contact the Maine CDC District Vaccine Coordinator in your area (see list below).

TO APPLY FOR FUNDING:

Please complete and submit <u>Form 1</u> as soon as possible, at the latest by <u>November 13</u>, 2009. After vaccine clinics or offerings are finished, then complete and submit Form 2. Submit forms to:

Maine Center for Disease Control and Prevention (Maine CDC), Division of Public Health Systems 11 State House Station/286 Water Street, Key Plaza 6th Floor Augusta, ME 04333-0011 Attn: Janet Austin

Fax: 207-287-4612 or email <u>Janet.austin@maine.gov</u>
This form may be sent by email, fax or U.S. Mail.

VACCINE FORM 1

College or University Name:
College/University President or equivalent:
College Administration email address and phone number:
College/University School Vaccine Coordinator:
Coordinator email address and phone number
Total number of <u>students</u> enrolled (2009/2010):

VACCINE FORM 2

TO RECEIVE FUNDING:

After clinics are conducted, complete the following form and return it by March 5, 2010 to:

Maine Center for Disease Control and Prevention (Maine CDC)

Division of Public Health Systems

11 State House Station

286 Water Street, Key Plaza 6th Floor

Augusta, ME 04333-0011

Attn: Janet Austin Fax: 207-287-4612 Janet.austin@maine.gov

This form may be sent by email, fax or U.S. Mail

College or University Name:
College/University President or equivalent:
College/University Vaccine Point of Contact:
H1N1 Influenza Vaccine
Total Number of <u>Students</u> Enrolled in College/University:
Total Number of Students Who Received H1N1 Vaccine from College/University:

Vaccine Clinic Sites	Dates Vaccine Offered	Vaccine Doses Administered by Age Group						
		Ages 6 - 23 Month s	Ages 24 - 59 Month s	Ages 5 - 18 years	Ages 19 - 24 years	Ages 25 - 49 years	Ages 50 - 64 Years	Ages 65 years and above

Signature of College/University President or equivalent:					
	-				

Maine CDC Resource List

Maine CDC Public Health District Vaccine Coordinators

District	Vaccine Coordinator	Phone
District 1 – York	Sharon Leahy-Lind	490-4625
District 2 – Cumberland	Meredith Tipton (Interim)	592-5631
District 3 – Western Maine: Franklin, Oxford, Androscoggin counties	MaryAnn Amrich	753-9103
District 4 - Mid Coast: Waldo, Knox, Lincoln, Sagadahoc counties	Jen Gunderman-King	596-4278
District 5 - Central Maine: Somerset and Kennebec counties	Sue Lee	592-5634
District 6 - Penquis: Penobscot and Piscataquis counties	Jessica Fogg	592-5633
District 7 – Downeast: Washington and Hancock counties	Al May	263-4975
District 8 – Aroostook	Stacy Boucher	592-5632
Tribal District	Jerolyn Ireland	532-2240, Ext. 15

Other Resources:

Web: <u>www.maineflu.gov</u>

Phone Line: 1-888-257-0990 Monday-Friday 9am – 5pm

NextTalk (deaf/hard of hearing)

(207)629-5751

Email: flu.questions@maine.gov

Clinical Line: 24 hour Clinical Consultation Line 1-800-821-5821 (including to report outbreaks)



John E. Baldacci, Governor

Brenda M. Harvey, Commissioner

Department of Health and Human Services Maine Center for Disease Control and Prevention 286 Water Street # 11 State House Station Augusta, Maine 04333-0011

Tel: (207) 287-8016

Fax: (207) 287-9058; TTY: 1-800-606-0215